

# BOARD OF CHIROPRACTIC

## Open Session Agenda

**January 14, 2020**

**1:30 pm to 3:00 pm**

**BOARD MISSION STATEMENT:**

“To **serve** and **protect** the public and ensure high standards of chiropractic care and professionalism through best practices in regulation, education, and outreach.”

**The Open Session Agenda continues on the next page with the ‘Board Meeting Participants’.**

**MEETING PARTICIPANTS:**

<b>BOARD MEMBERS:</b>	
Keita Vanterpool, DC (KV)	
Justin Klein, DC (JK)	
Heather Burris (HB)	
Marsha Johnson (MJ)	
Stephanie Johnson, DC (SJ)	
<b>BOARD STAFF:</b>	
Frank Meyers, JD – Executive Director	
Mary Harris – Health Licensing Specialist	
Angela Braxton – Health Licensing Specialist	
Charles Annor – Health Licensing Specialist	
Emilia Moran – Investigator	
<b>LEGAL STAFF:</b>	
Ajay Gohil, Esq. – Board Attorney Advisor	
Suzanne Fenzel, Esq. – Board Attorney Advisor	

**The Open Session Agenda continues on the next page with the ‘Call to Order’.<sup>1</sup>**

---

<sup>1</sup> The order in which the following agenda items are listed does not necessarily reflect the order in which the items were discussed during the meeting.

**CALL TO ORDER**

OS-20-01-01 ALL	<p><b><u>INTRODUCTIONS</u></b></p> <p><b>A. BOARD MEMBERS</b></p> <p><b>B. BOARD STAFF</b></p>
--------------------	--

**APPROVAL OF MINUTES, CONSENT AGENDA AND STAFF REPORTS**

OS-20-01-02 ALL	<p><b><u>BOARD/DEPARTMENT REPORT</u></b></p> <p><b>A. BOARD CHAIR’S REPORT</b></p> <p><b>B. EXECUTIVE DIRECTOR’S REPORT</b></p> <p><b>i. 2020 Meeting Dates</b> The Board of Chiropractic is scheduled to meet the second Tuesday of every other month. The 2020 meeting dates are as follows:</p> <p style="text-align: center;">January 14, 2020 March 10, 2020 May 12, 2020 July 14, 2020 September 8, 2020 November 10, 2020</p> <p>The above meeting dates have been published via the DC Register, as well as being posted on the Board’s website.</p> <p><b>ii. NBCE Annual Meeting &amp; Call for Delegates</b> The NBCE Annual Meeting is scheduled for April 22 – 26, 2020. In preparation for the meeting, the Board will need to designate one (1) voting delegate and one (1) alternate voting delegate.</p> <p><b>C. BOARD ATTORNEY’S REPORT</b></p>
--------------------	--

OS-20-01-03 ALL	<p><b><u>OPEN SESSION MINUTES</u></b></p> <p><b>Board Action:</b>  Consideration of the Open Session minutes from the November 12, 2019 meeting.</p> <p><b>Background:</b>  The Open Session Minutes are a record of the Board’s past meeting(s), describing the events, list of attendees, a statement of the issues considered and related responses or decisions of the Board.</p>	FM
--------------------	---	----

**The Open Session Agenda continues on the next page with ‘Misc. Items for Discussion’.**

**MISC. ITEMS FOR DISCUSSION**

OS-20-01-04 ALL	<p><b><u>10% CONTINUING EDUCATION HEALTH PRIORITIES</u></b></p> <p><b>Board Action:</b> To review the notice from the Department of Health outlining which health priorities have been established for the 10% continuing education requirement.</p> <p><b>Background:</b> DC Health recently promulgated regulations requiring all professions licensed by HRLA to complete at least 10% of the CE in subject areas designated as health priorities by the Director. While many of the regulations have been implemented, the list of health priorities had not been established until this month. A copy of the notice from DC Health is provided for the Board's review.</p>	FM
OS-20-01-05 ALL	<p><b><u>PROPOSED SCOPE OF PRACTICE CHANGES</u></b></p> <p><b>Board Action:</b> To review the proposed scope of practice changes for chiropractors as drafted by legal counsel.</p> <p><b>Background:</b> The Board has previously discussed the need to update the scope of practice laws and regulations governing the practice of chiropractic in the District of Columbia. Based on prior discussions and feedback, legal counsel has drafted language which should address many of the issues raised.</p>	FM
OS-20-01-06 ALL	<p><b><u>CHIROPRACTIC ASSISTANTS</u></b></p> <p><b>Board Action:</b> To review the draft policy addressing the practice of Chiropractic Assistants in the District of Columbia.</p> <p><b>Background:</b> The Board has previously discussed the scope of practice of chiropractic assistants in the District of Columbia. As part of this discussion, legal staff was asked to draft a policy for the Board to review and discuss. The requested policy has been drafted and being provided to the Board for review.</p>	FM

OS-20-01-07 ALL	<p><b><u>DELEGATION OF PRECEPTORSHIP APPROVALS</u></b></p> <p><b>Board Action:</b>  To determine whether to delegate approvals of preceptorship applications to the Board Executive Director.</p> <p><b>Background:</b>  The Board previously issued a policy allowing for chiropractic preceptorships in the District of Columbia. Under current practices, all preceptorship applications are required to be reviewed by the full Board. At the November 2019 meeting, the Board asked staff to research whether approvals of preceptorships could be delegated to staff? A draft delegated authority has been created, and is being provided to the Board for review.</p>	AG
--------------------	--	----

**The Open Session Agenda continues on the next page with ‘Motion to Close’.**

**MOTION TO CLOSE**

OS-20-01-08  
ALL

**MOTION TO CLOSE**

**Board Action:**

To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b).

**Background:**

Pursuant to DC Official Code § 2-575(b), the Board may move into the Closed Executive Session portion of the meeting to discuss the following:

1. To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a);
2. Preparation, administration, or grading of scholastic, licensing, or qualifying examinations pursuant to section § 2-575(b)(6);
3. To discuss disciplinary matters pursuant to section § 2-575(b)(9);
4. To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b)(14).

**The Open Session Agenda continues on the next page with ‘Motion to Adjourn’.**



**MOTION TO ADJOURN**

OS-20-01-09 ALL	<p><b><u>MOTION TO ADJOURN</u></b></p> <p><b>Board Action:</b> To adjourn the meeting.</p> <p><b>Background:</b> At the end of every a meeting a motion to adjourn must be made in open session to close out the business of the Board.</p>	
--------------------	---	--

**This ends the Open Session Agenda.**