

**BOARD OF DIETETICS & NUTRITION
SEPTEMBER 8, 2026 (Virtual Meeting)**

9:00 AM

OPEN SESSION

MEETING MINUTES

Meeting Notice

The Board will have a hybrid in-person and virtual meetings schedule. Please see the hybrid schedule in Executive Directors report section of the agenda.

In-person meetings will be at 2201 Shannon Pl, SE, 2nd Floor, Washington, DC 20020. Information on how to access virtual Board meetings is listed below:

This meeting is available by Webex:

<https://dcnet.webex.com/dcnet/j.php?MTID=m10ce943b849e1d63b5b5e9c38f84ec7b>

Meeting number: 478 633 378

Password: hKJ8PZCpa27

Join by phone.

+1-202-860-2110 United States Toll (Washington D.C.)

1-650-479-3208 Call-in toll number (US/Canada)

Access code: 478 633 378

CALL TO ORDER AND ROLL CALL	
OS-0908-01	Call to order at 9:13 AM <u>Introduction:</u> A. Board Members • Dr. DeAnna Nara, Board Chairperson – Present • Emily Arkin – Board Member -Present • Rachel Gabauer – Board Member - Present • Kayla Smith – Board Member - Present B. Board Staff • Ericka Walker, MSW, Executive Director- Present • Tiguist Zerihun, Health Licensing Specialist – Present • Deb Moss, Investigator– Present C. Legal Staff • Suzanne M. Fenzel – Present • Scott Sasjack - Present
OS-0908-02	<u>ACCEPTANCE OF OPEN SESSION AGENDA:</u> <u>Board Action:</u> Acceptance of September 8, 2026, Open Session Meeting Agenda. <u>Motion:</u> A motion was made to accept the Open Session Meeting Agenda for September 8, 2026, by Rachel Gabauer second, by Kayla Smith. DeAnna Nara, Emily Arkin, Kayla Smith and Rachel Gabauer all voted in favor of the motion. The motion passed unanimously.
OS-0908-03	<u>Open Session Meeting Minutes:</u> <u>Board Action:</u> Consideration of the Open Session minutes of the June 9, 2026, meeting. <u>Motion:</u> A motion was made to accept the Open Session meeting minutes for June 9, 2026, by Kayla Smith second, by Rachel Gabauer. DeAnna Nara, Emily Arkin, Kayla Smith and Rachel Gabauer all voted in favor of

the motion.
The motion passed unanimously.

MINUTES AND STAFF REPORTS

OS-0908-04

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director provided several key updates as the Board concludes Fiscal Year 2026 and prepares for FY 2027:

1. License Phishing & Scam Alerts

DC Health continues to receive reports of phishing scams targeting healthcare professionals. Scammers call or email licensees claiming there are problems with their license, sometimes demanding large payments and falsely stating involvement from federal agencies such as the FBI or the Department of Justice.

DC Health emphasized that:

- Official communications are sent directly from DC Health, not by phone threats.
- The FBI will not contact licensees regarding licensure.
- Licensees should disregard such calls and emails and report them.

Information and guidance on reporting phishing scams is available on the DC Health website, and an informational email will be sent to all licensed health professionals.

2. Health Professional Reporting Requirements

The Executive Director reminded the Board and public that both healthcare professionals and employers are required to report specific actions to the appropriate licensing board within ten business days.

Mandatory fines for failing to report are outlined in regulation. The Board encourages all licensees and employers to review the requirements.

3. Compliance Unit Update

DC Health introduced **Mr. John O'Shaughnessy** as the new

	Compliance Officer overseeing investigations. He replaces the former compliance officer, who retired. 4. Board Vacancy – Consumer Member The Board of Dietetics and Nutrition continues to have one vacant consumer-member seat. Eligible applicants: • Must reside in the District of Columbia • Cannot be a healthcare professional or reside with one The application link is available on the board’s public meeting agenda. • Census: Dietetics- 965 Nutritionists- 93 • The Mayor’s Office of Talent and Appointments (MOTA) recruits talented and interested individuals from all eight Wards to serve on District Boards. Link to apply to serve on a Board: MOTA Application Board of Dietetic and Nutrition • Board Meeting Scheduled ○ December 8, 2026 (Virtual Only) ○ March 9, 2027 (In Person & Virtual) ○ June 8, 2027 (Virtual Only) ○ September 7, 2027 (In Person & Virtual)	
	• Board Meeting Scheduled ○ December 8, 2026 (Virtual Only) ○ March 9, 2027 (In Person & Virtual) ○ June 8, 2027 (Virtual Only) ○ September 7, 2027 (In Person & Virtual) <u>Motion:</u> A motion was made to accept the FY 2027 meeting dates with the changes, by Kayla Smith second, by Emily Arkin. DeAnna Nara, Emily Arkin, Kayla Smith and Rachel Gabauer all voted	

	in favor of the motion. The motion passed unanimously.	
OS-0908-05	<u>BOARD ATTORNEY'S REPORT:</u> The Board Attorney provided a brief update regarding closed session procedures. The Office of Open Government has issued a new final rule requiring boards to include a general description of the items to be discussed when entering closed session. As a result, the statement read by the Chair before moving into closed session will now specify whether the Board will be discussing matters such as applications, complaints, or disciplinary issues. This change ensures compliance with updated Open Government requirements.	
OS-0908-06	<u>BOARD CHAIRPERSON REPORT:</u> No Report	
CONSENT AGENDA		
OS-0908-07	<u>Board Action:</u> Consideration of the applications approved since June 9, 2026, and the items for purposes of review and/or ratification of Board Actions taken since the last meeting. 1. Erin Famulare 2. Tesia George 3. Seth Cowan 4. Diana Bitar 5. Kristal Pilavas 6. Kasey Hageman 7. Samantha Greenberg 8. Rebecca Holmes 9. Kristen Arnold 10. Mary Ziotas 11. Prophet Harris 12. Melissa Hanvey 13. Kimberly Brown 14. Destiny Holmes	

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| | <ol style="list-style-type: none">15. Molly Ostrander16. Esther Adesina17. Lauren Sineath18. Christine Shibley19. Kamryn Brown20. Julia Cobble21. Shannon Doane22. Tammie Secor23. Basema Hitchcock24. Kelly Dabel25. Nicole Wright26. Madison Judge27. Dylan Christopher28. Rachel Saunders29. Deanna Denny30. Lara Fuson31. Kathryn Inman32. Anna Papa33. Catherine Thomas34. Caterina Lange35. Valerie Bryden36. Erin Iverson37. Chinmayee Patel38. Anna Sewell39. Caitlin Cherry40. Maggie Stenson41. Sarah Crulcich42. Clare Palmer | |
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	43. Noelle Kovalevsky 44. Jackson Call 45. Stacia Tietje 46. Katherine Bonay 47. Angela Peralta 48. Gargi Parikh 49. Layla Beebe 50. Hannah Boyl 51. Ajowa Ifateyo 52. Cassidy Axelrod 53. Taylor Bathel 54. Julie Frkovich 55. David Kendrick <u>Motion:</u> A motion was made to accept the consent agenda by Kayla Smith second, by Emily Arkin. DeAnna Nara, Emily Arkin, Kayla Smith and Rachel Gabauer all voted in favor of the motion. The motion passed unanimously.	
DC METRO ACADEMY OF NUTRITION AND DIETETICS		
OS-0908-08	Presentation on Dietitian Licensure Compact Representatives from DCMAND attended the meeting to briefly encourage the Board to continue considering the Dietitian Licensure Compact. They provided follow-up documents and materials to support the Board’s review and noted they are available for any additional questions as the Board prepares to make a recommendation at a future meeting. The Executive Director thanked DCMAND for the comprehensive materials provided and clarified the Board’s process: • The compact topic is currently listed as a presentation item for Board review.	

	The Board anticipates discussing the matter further and may make a formal recommendation at the December 2026 meeting, which would then be shared with DC Health's Office of Government Relations for any future communication with the DC Council.	
COMMENTS FROM THE PUBLIC		
OS-0908-09	No comments	
CLOSING		
OS-0908-10	<u>Board Action:</u> To go into closed session to discuss confidential matters as permitted in DC Official Code § 2-575(b). <u>Background:</u> Pursuant to DC Official Code § 2-575(b), the Board will move into the Closed Executive Session portion of the meeting to discuss the following: - To consult with an attorney to obtain legal advice and to preserve the attorney-client privilege between an attorney and a public body, or to approve settlement agreements pursuant to § 2-575(b)(4)(a); - To discuss disciplinary matters pursuant to section § 2-575(b)(9); - To plan, discuss, or hear reports concerning ongoing or planned investigation of alleged criminal or civil misconduct or violations of law or regulations, if disclosure to the public would harm the investigation pursuant to section § 2-575(b) (14). The Board will be reviewing applications. <u>Motion:</u> A motion was made to go into closed session by Kayla Smith second, by Rachel Gabauer. DeAnna Nara, Emily Arkin, Kayla Smith and Rachel Gabauer all voted in favor of the motion. The motion passed unanimously.	

	Roll Call Vote	
	This temporarily concludes the Public Open Session of the meeting. The Board will now move into the Closed Executive Session portion of the meeting pursuant to D.C. Official Code § 2-575(b) for the reasons set forth in the motion.	
EXECUTIVE SESSION BOARD REPORT		
OS-0908-11	<u>Board Action:</u> Board report, as appropriate, of action taken during the Executive Session meeting. Number of applications approved 1	
MOTION TO ADJOURN		
OS-0908-12	<u>Motion to Adjourn</u> <u>Board Action:</u> The Board to adjourn the meeting. <u>Motion:</u> A motion was made to adjourn the meeting by Emily Arkin second, by Rachel Gabauer. Emily Arkin, Kayla Smith and Rachel Gabauer all voted in favor of the motion. The motion passed unanimously.	

*This ends the Board of Dietetics and Nutrition Open Session meeting.
The next meeting is scheduled for **December 8, 2026 (Virtual)***

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.